

THIS SECTION IS FOR PEOPLE WHO ARE SELF EMPLOYED OR HAVE OTHER BUSINESSES.

INCOME: WHAT WAS YOUR GROSS EARNINGS FROM YOUR BUSINESS? _____
 IF YOUR IN SALES WHAT DID YOU PAY FOR THE PRODUCTS THAT YOU SOLD? _____
 DO YOU HAVE ENDING INVENTORY? _____

EXPENSES:
 Advertising and Promotion _____
 Commissions or Sub Contractors _____
 Equipment Purchased in 2023 _____
 Insurance - Business/Auto _____
 Interest - Business Loan/Credit Cards _____
 Auto and Truck Expense _____
 Legal and Professional Services _____
 Office Expense _____
 Rent/Lease of Vehicles/Equipment _____
 Rent of Business Property _____
 Repairs and Maintenance _____
 Supplies _____
 Taxes and Licenses _____
 Travel _____
 Meals _____
 Internet _____
 Wages Paid to Employees _____
 Employee Benefits _____
 Dues and Subscriptions _____
 Research and Education _____
 Bank Charges _____
 Computer Software _____
 Props, Production Cost, Etc. _____
 Printing and Film Processing _____
 Parking/Tolls _____
 Self Employed Health Insurance _____
 Total Miles Driven For The Year _____
 Business Miles Driven _____
 Business Phone/Cell Phone _____
 Federal Estimated Tax Paid For 2023 _____
 State Estimated Tax Paid For 2023 _____
 Amenities _____
 Other _____

ADDITIONAL EXPENSES FOR DAYCARE PROVIDER:
 Food _____
 Paper Products _____
 Gifts _____
 Crafts - Art Supplies Etc. _____
 Recreation and Outings _____
 Education and Science _____
 Research _____
 First Aide and Safety _____
 Laundry and Cleaning Supplies _____
 Toys, Games and Books _____
 New Furnishings/Equipment _____
*** IF THIS IS YOUR FIRST YEAR AS A DAYCARE PROVIDER, MAKE A LIST OF HOUSEHOLD FURNISHINGS WITH A FAIR MARKET VALUE. LIST TOYS AND EQUIPMENT WITH FAIR MARKET VALUE SEPARATE.**

IN HOME OFFICE:
 Square Feet of Home _____
 Square Feet of Office _____
 Daycare Providers Need Number of Hours Worked in the Year Including Prep and Clean Up Time _____
 Interest on Home _____
 Property Tax on Home _____
 Insurance on Home _____
 Utilities _____
 Cable TV _____
 Repairs and Maintenance on Home _____
 Sanitation _____
 Other _____

THIS SECTION IS FOR PEOPLE WHO HAVE RENTAL PROPERTY OR RENT OUT PART OF THEIR HOME

INCOME: HOW MUCH RENT DID YOU RECEIVE? _____
NOTE: SECURITY DEPOSITS ARE NOT INCOME.
 BRING ALL CLOSING PAPERS FROM BUYING, SELLING OR REFINANCING.
 BRING COPY OF 2023 PROPERTY TAX STATEMENT.

EXPENSES:
 Advertising _____
 Miles Driven For Rental _____
 Cleaning and Maintenance _____
 Repairs _____
 Legal and Professional Fees _____
 Supplies _____

Interest on Home _____
 Property taxes on Home _____
 Insurance on Home _____
 Utilities _____
 Appliance Purchases _____
 Other _____